## Instructions for Completing LIQ-526-A

## REPORT OF SALES TO WASHINGTON DISTRIBUTORS BY DOMESTIC BREWERY

This report must be filed only when Washington Domestic Brewery sells to Washington State Distributors during month reporting and an amount is reported on line (2) of form LIQ-526.

Reports must be postmarked on or before the 20<sup>th</sup> of the month following activity. When the 20<sup>th</sup> falls on a Saturday, Sunday, or a legal holiday, the filing must be postmarked by the U.S. Postal Service no later than the next postal business day.

Mail the original with tax form LIQ-526 to: WSLCB

Financial Division PO BOX 43085

Olympia, WA 98504-3085

Or E-mail to: beerwinetaxes@liq.wa.gov

Or fax to: (360) 704-4909

License Number: Enter Washington State Liquor Control Board (WSLCB) 6 digit licensee number

License Name: Enter trade name per 6 digit license number assigned by WSLCB

Location Address: Enter location address of licensee number

City, State, Zip: Enter City, State and Zip Code per licensee number

MONTH/YEAR: Enter month for which activity occurred

Complete the numbered fields as follows. First column corresponds to the number on the form. All entries round to 2 decimal places. Reported in barrels (31 Gallons).

	List all sales to Washington State Distributors  Use only one line per distributor Report the TOTAL quantity sold to each distributor for the reporting month Do Not include sales to the WSLCB
(1)	Enter the Distributor's Liquor Control Board license number. (Beware of multiple locations used by some Washington Distributors – each location is assigned a different license number).
(2)	Enter the name of the distributor and location (city where the distributor is receiving shipments).
(3)	Enter the Total Barrels sold at the \$8.080 tax rate for the reporting month. Use only one line per distributor.
(4)	Enter the Total Barrels sold at the \$4.782 tax rate for the reporting month. Use only one line per distributor.
(5)	Enter the Total Barrels from the other pages in the appropriate columns (only if multiple pages used).
(6)	Calculate the Total Barrels sold for each tax rate.
	Must equal Total Barrels entered in Box 2 of Form LIQ-526 (Domestic & Micro Brewery Summary Tax Report).

**Current Licensee Lists and Forms are available at the WSLCB website:** 

http://www.liq.wa.gov/publications/WineandBeer.asp

Questions may be e-mailed to: beerwinetaxes@liq.wa.gov